



# COUNTY OF KENOSHA

## SITE PLAN MAP REQUIREMENTS CHECKLIST FOR STORMWATER AND EROSION CONTROL

The following existing and proposed site features must be provided for all review requests. Items listed below must be shown on the site and within 200 feet in each direction of the site boundaries.

**All items on this list are required for Stormwater and Erosion Control Review.** Some additional items must be shown on erosion control plans and storm water management plans. A site plan map and supporting data of site conditions at a scale of 1 inch equals no more than 100 feet (unless otherwise noted) shall delineate or display the following applicable items:

- \_\_\_ 1. Development title, graphic scale and north arrow;
- \_\_\_ 2. Property location description by public land survey system (1/4 section, section, township, range, county);
- \_\_\_ 3. Location map (smaller scale) showing the site location within a public land survey section or subdivision, oriented the same as under No. 4 below;
- \_\_\_ 4. Ownership boundaries, bearings, lengths and other survey references that will accurately identify the site location, in accordance with s. 236 Wisconsin Statutes and county mapping standards for all land divisions;
- \_\_\_ 5. Lot numbers and dimensions, including outlots for all land divisions;
- \_\_\_ 6. Name and complete **contact information** for the applicant, landowner, developer or designated agent and project engineer and/or planner;
- \_\_\_ 7. Surveyor's certificate, signed, dated and sealed for all land divisions;
- \_\_\_ 8. Sheet numbers and **revision dates** on every page;
- \_\_\_ 9. Existing **site topography** at a contour interval not to exceed 2 feet, including **spot elevations** for physical features such as culvert (invert elevations), retaining walls, road and ditch centerlines, and topographic high and low points extending to a minimum of 200 feet outside of the property boundary (a detailed sit-specific survey is required). P&D reserves the right to require larger areas if warranted by unique conditions;
- \_\_\_ 10. Location, type, condition, protective area category defined by NR 151.12(5)(d) of the Wisconsin Administrative Code, if applicable, of all lakes, streams, channels, ditches, and other **water bodies** or areas of **channelized flow** on or adjacent to the site;
- \_\_\_ 11. Location and name, if applicable, of all **wetlands** and identification of source and date of the delineation and susceptibility category. The WDNR and USACE must concur with the delineation and susceptibility category. For final land divisions, these boundaries shall be field verified by the WDNR;
- \_\_\_ 12. Boundaries and descriptive notes for all applicable setbacks and for "**protective areas**" consistent with requirements of Section 17.09-3(d) of the Kenosha County Code of Ordinance;
- \_\_\_ 13. Boundaries of **shoreland zones** and the ordinary high water mark (OHWM) for any navigable water body. OHWM require field determinations by the WDNR. For final land divisions, the OHWM boundaries shall be field verified by the WDNR;
- \_\_\_ 14. Location of **primary and secondary environmental corridors**, as defined by the Southeastern Wisconsin Regional Planning Commission (SEWRPC). For final land divisions, these boundaries shall be field verified, as necessary:

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- \_\_\_ 15. Boundaries and elevation associated with the **100-year floodplain**, and boundaries of the floodway, as defined by the Kenosha County General Zoning and Shoreland/Floodplain Zoning Ordinance (include SEWRPC cross sections if available). For final land divisions, these boundaries and elevations shall be field verified;
- \_\_\_ 16. Boundaries and soil symbol for each **soil mapping unit** and the identification of all **hydric soils** as defined by the USDA-Natural Resources Conservation Service;
- \_\_\_ 17. Locations of all soil borings and **soil profile evaluations** with unique references to supplemental data report forms;
- \_\_\_ 18. Location and description of **isolated natural area** boundaries as defined by the SEWRPC, **woodland areas**, and other **vegetative cover types**;
- \_\_\_ 19. Location and descriptive notes for **existing structures** within 200 feet of the property boundaries, including, but not limited to buildings and foundations, roads, parking areas, fence lines, access lanes, culverts (include size and type), above ground utilities and retaining walls. P&D reserves the right to require larger areas if warranted by unique conditions;
- \_\_\_ 20. Location and descriptive notes for other known **existing site features** including, but not limited to, rocky outcrops, tile drains, buried utilities, dumps, landfills, manure or other waste storage facilities;
- \_\_\_ 21. Location and descriptive notes for any **existing or proposed easements**, right-of-ways, vision corners or other known site restrictions. Road right-of ways and building setbacks shall be in compliance with all applicable Local, County, State and Federal codes, adopted plans and ordinances;
- \_\_\_ 22. Location and descriptive notes for **existing and proposed public dedications** of parcels or right-of-ways;
- \_\_\_ 23. Location and descriptive notes for **proposed POWTS or waste disposal sites**, when limited by site features;
- \_\_\_ 24. Location and documentation of any **existing well** and delineation of any applicable **regulatory setbacks**, in accordance with ch. NR 811 and 812 Wis. Admin. Code (i.e. 100 feet from infiltration basins, etc.);
- \_\_\_ 25. The shape, dimensions, and location of all **proposed buildings** and required setbacks;
- \_\_\_ 26. The nature of the **proposed use** of the building or land, including the extent and location of the use;
- \_\_\_ 27. Location of all **proposed site entrances**;
- \_\_\_ 28. The location, dimensions, and number of **proposed off-street parking and loading spaces**;
- \_\_\_ 29. The location and description of all **proposed impervious surfaces** such as parking lots, gravel driveways, roads, patios, etc.;
- \_\_\_ 30. Notes describing **source documents, date and measure of accuracy** for all applicable mapping features noted above;
- \_\_\_ 31. Other site specific information that the Department of Planning and Development determines necessary.

Note: *If necessary items should be displayed on more than one map to ensure clarity. Each map must include proposed structures, setbacks, easements, right-of-ways, etc.*