



# COUNTY OF KENOSHA

Department of Public Works & Development Services  
Raymond G. Arbet, Director

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Director, Division of Parks  
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## Fox River Park Overnight Lodge Rental Agreement

**The Fox River Park Overnight Lodge located at 9521 304<sup>th</sup> Ave, Salem Lakes, WI consists of a 1,000 square foot Lodge Building and the surrounding outdoor area of approximately 1/4 acre around the building. This area includes an outdoor fire pit. The Agreement pertains to the above described “Premises” distinct from the rest of Fox River Park. Because the Premises are located wholly within Kenosha County Fox River Park, all Park rules must be obeyed and followed while using the Premises while reserved.**

### **PLEASE BE AWARE OF THE FOLLOWING PARK REGULATIONS:**

There shall be no alcoholic beverages served/sold when using the Fox River Park Overnight Lodge.

Only nonprofit 501 (c) (3) organizations shall be permitted to utilize the Fox River Park Overnight Lodge. A copy of the organizations non-profit certification shall be submitted and retained on file with Kenosha County prior to authorized use of the facility.

Approved groups shall have a maximum overnight occupancy of 22 individuals. Overnight occupancy shall be limited to a maximum of two consecutive nights.

No amplified music allowed on the exterior premises of the facility.

Firewood will be the responsibility of the User. Users shall only utilize the fire pit located within the Premises and ensure that the fire is fully extinguished prior to leaving the facility unattended.

Pets on leash are welcome but not allowed inside the Fox River Park Overnight Lodge unless they act as Service Dogs.

**Tents or moonwalks** shall only be allowed with authorization by the Park Superintendent prior to the placement of any structure permitted under this Agreement. Underground utilities are located throughout the Premises and caution must be used when staking structures. Kenosha County requires permit holder to provide a Certificate of Insurance with the use of an inflatable structure within the designated site. Copy of the Certificate of Insurance must be present during rental of pavilion. \$1,000,000 in general liability insurance shall name Kenosha County Parks as an additional insured party. You must bring a generator to operate any inflatable structure.

### **RESPONSIBILITY OF DIVISION OF PARKS - LIMITATIONS**

**Right of Denial:** The Division of Parks reserves the right to deny the use of any facility to a person and/or group for good cause. Examples: a conflict with planned or ongoing facility use; lack of personnel to prepare facilities; a known history of disruptive or undesirable conduct by the person and/or group.

By entering into this agreement, the Division of Parks merely allows use of the designated area of the Park system for the recreational purpose requested.

The Division of Parks will not inspect the requested park area immediately prior to use to determine the suitability or safety of the use by applicant or others under this agreement. The Division of Parks will not supervise such use. If the Division of Parks permits applicant's use, such permission shall not be construed as a guarantee of safety or as a determination that the park is suitable for such activity.

## **RESPONSIBILITY OF USER**

It is the responsibility of the User to leave the Facility and Premises clean and in orderly fashion or the group may be at risk of denial for future reservations.

Inspect the park area, facilities and/or buildings immediately prior to park use to determine whether or not the area is suitable and safe for the recreational use intended. If such inspection reveals that such area is not suitable and safe for the intended use, the area shall not be used until the area is made suitable and safe for such use.

Report unsafe conditions in the area to the Division of Parks as soon as practical. Have at least one person present at the park area used at all times who is designated as "in charge" of the event taking place. That person shall be familiar with the terms of this agreement and the rules of the park. Warn all persons using the area, facilities and/or buildings under the authority of this agreement of any unsafe conditions which may exist or portions of that area which are not suitable for use. Supervise and control all persons using area under authority of this agreement. Require all persons under applicant's control to use area in accordance with County Park Regulations, a copy of which is hereby acknowledged by applicant. OBEY ALL COUNTY, STATE AND FEDERAL LAWS. Obey all orders and instructions from Park employees and/or Sheriff Deputies. Be financially responsible for any damage to the Park and its buildings and structures which are caused by negligent or intentional acts of persons using area under authority of this agreement. Absolve Kenosha County and Kenosha County Division of Parks of any liability that might occur while using this area under authority of this agreement. Clean area following use. IMMEDIATELY, upon personal notification to the person in charge of the event that the Division of Parks revokes permission under this agreement due to injury to person or property, imminent danger of such injury, or violation of park rules, the person in charge shall, in an orderly manner, stop the event and clear the area of persons using the Premises under this agreement.

## **REVOCATION**

The Division of Parks Director, or his/her authorized representative, shall have the authority to immediately revoke this agreement, without refund, upon finding a violation of any rule or ordinance or upon good cause shown. Division of Parks personnel have the authority to expel any person found in violation of park rules.

## **SIGNATURE REQUIRED FOR RESERVATIONS OF FOX RIVER PARK OVERNIGHT LODGE**

BY SIGNING, the User accepts responsibility for any damage to county property, fixtures or buildings covered by this permit resulting from my use of, or activity of any person I allow to use such facilities and/or failure to abide by all rules of the Division of Parks. This is a legal document carrying financial obligations. I HAVE READ THE RULES AND AGREE TO ABIDE BY THE RULES AND THE TERMS AS OUTLINED HEREIN.

Organization Name: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Daytime Phone (Work): \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

On-Site Contact (If different than applicant): \_\_\_\_\_

On-Site Cell Phone: \_\_\_\_\_

On-Site Email: \_\_\_\_\_

**Reservation Information**

Reservation Requested Date(s): \_\_\_\_\_

Arrival Time: \_\_\_\_\_

Departure Time: \_\_\_\_\_

Miscellaneous Requests: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Applicant Signature: \_\_\_\_\_

County Approval: \_\_\_\_\_

## Kenosha County Contact Information:

Please contact the Park Superintendent ONE WEEK PRIOR to schedule an appointment to view the Overnight Lodge or to gain access to the facility for your reservation.

Emergency: 9-1-1

Park Administrative Office: 262-857-1869

Park Superintendent: 262-857-1854

Sheriff Non-Emergency: 262-653-6600